

### TEXAS ETHICS COMMISSION 2008 FILING SCHEDULE FOR CANDIDATES AND OFFICEHOLDERS FILING WITH THE COUNTY CLERK OR ELECTIONS ADMINISTRATOR

This is a filing schedule for local candidates for and local officeholders in offices that are regularly filled at the general election for state and county officers (the November election in even-numbered years). Candidates for and officeholders in local offices that are filled on uniform election dates in May and November should use the 2008 FILING SCHEDULE FOR REPORTS DUE IN CONNECTION WITH ELECTIONS HELD ON UNIFORM ELECTION DATES. Examples of these types of offices include school board positions and city offices. If you are a judicial candidate or officeholder, please see the note attached to the end of this schedule.

#### EXPLANATION OF THE FILING SCHEDULE CHART

<u>COLUMN I: REPORT DUE DATE</u> - This is the date by which the report must be filed. A document is considered timely filed if it is properly addressed to the filing authority with postage or handling charges prepaid and bears a postmark or receipt mark of a common or contract carrier indicating a time before the deadline or if it is hand-delivered to the filing authority by the filing deadline. The deadline for filing a report is 5:00 p.m. on the due date. If the due date for a report falls on a Saturday, Sunday, or legal holiday, the report is due on the next regular business day. This schedule shows the extended deadline, where applicable.

**PRE-ELECTION REPORTS.** Effective September 1, 2007, a report due 30 days before an election and a report due 8 days before an election must be <u>received</u> by the appropriate filing authority no later than the report due date to be considered timely filed.

<u>COLUMN II: TYPE OF REPORT (WHO FILES)</u> - This column gives the report type and explains which reporting form to use and which filers are required to file the report.

<u>COLUMN III: BEGINNING DATE OF PERIOD COVERED</u> - This column sets out the beginning date of the time period covered by the report. Use the latest one of the applicable dates. The "date of campaign treasurer appointment" is the beginning date only for the *first* report filed after filing a campaign treasurer appointment. For officeholders recently appointed to an elective office, the beginning date for the first report will be the date the officeholder took office, provided that he or she was not already filing as an officeholder or candidate at the time of the appointment. (*NOTE:* If you are ever confused about the beginning date for a required report, remember this rule: **There should never be gaps between reporting periods and, generally, there should not be overlaps.**)

<u>COLUMN IV: ENDING DATE OF PERIOD COVERED</u> - This column sets out the ending date of the time period covered by the report. The report must include reportable activity occurring on the ending date.

Please consult the CAMPAIGN FINANCE GUIDE FOR CANDIDATES AND OFFICEHOLDERS WHO FILE WITH LOCAL FILING AUTHORITIES or the CAMPAIGN FINANCE GUIDE FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS for further information.

<u>COLUMN I</u> DUE DATE	<u>COLUMN II</u> TYPE OF REPORT (WHO FILES)	<u>COLUMN III</u> BEGINNING DATE OF PERIOD COVERED	<u>COLUMN IV</u> ENDING DATE OF PERIOD COVERED
Tuesday, January 15, 2008	January semiannual [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$500 in contributions or expenditures for the reporting period)	July 1, 2007, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	December 31, 2007
Tuesday, January 15, 2008	Annual report of unexpended contributions [FORM C/OH-UC] (former candidates and former officeholders who have filed a final report and who retained unexpended contributions)	January 1, 2007, <u>or</u> the day after the date the final report was filed.	December 31, 2007

# **REPORTS DUE BEFORE THE MARCH 4, 2008, PRIMARY ELECTION**

Monday, February 4, 2008 Deadline is extended because of weekend. NOTE: This report must be <u>received</u> by the appropriate filing authority no later than February 4, 2008.	<b>30th day before the March 4,</b> <b>2008, primary election</b> [FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the primary election and who have not elected modified reporting)	January 1, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	January 24, 2008
Monday, February 11, 2008	Personal Financial Statement [FORM PFS] (all candidates running for election in 2008, including unopposed candidates) NOTE: Candidates for and holders of the offices of district judge, district attorney, and criminal district attorney are required to file the personal financial statement with the Texas Ethics Commission. Local Government Code Chapter 159 sets out the filing requirements applicable to other local candidates and officeholders.	January 1, 2007	December 31, 2007

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<u>COLUMN I</u>	<u>COLUMN II</u>	<u>COLUMN III</u>	<u>COLUMN IV</u>
DUE DATE	TYPE OF REPORT (WHO FILES)	BEGINNING DATE OF PERIOD COVERED	ENDING DATE OF PERIOD COVERED
Monday, February 25, 2008 NOTE: This report must be <u>received</u> by the appropriate filing authority no later than February 25, 2008. <b>REPOR</b> Monday, March 31, 2008 NOTE: This report must be <u>received</u> by the appropriate filing authority no later than March 31, 2008.	<ul> <li>8th day before the March 4, 2008, primary election</li> <li>[FORM C/OH or JC/OH] <ul> <li>(all candidates who have an opponent on the ballot in the primary election and who have not elected modified reporting)</li> </ul> </li> <li>T DUE BEFORE THE APRIL 8, 20 8th day before the April 8, 2008, primary runoff election [FORM C/OH or JC/OH] (all candidates in the primary runoff election who have not elected modified reporting)</li></ul>	January 25, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended. <b>08, PRIMARY RUNOFF ELEO</b> February 24, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	February 23, 2008
Wednesday, April 30, 2008	Personal Financial Statement [FORM PFS] (all officeholders who were not required to file by February 11, 2008) NOTE: Candidates for and holders of the offices of district judge, district attorney, and criminal district attorney are required to file the personal financial statement with the Texas Ethics Commission. Local Government Code Chapter 159 sets out the filing requirements applicable to other local candidates and officeholders.	January 1, 2007	December 31, 2007
Tuesday, July 15, 2008	July semiannual [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$500 in contributions or expenditures for the reporting period)	January 1, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	June 30, 2008

<u>COLUMN I</u>

**DUE DATE** 

TYPE OF REPORT (WHO FILES) BEGINNING DATE OF PERIOD COVERED

COLUMN III

COLUMN IV

ENDING DATE OF PERIOD COVERED

### **REPORTS DUE BEFORE THE NOVEMBER 4, 2008, GENERAL ELECTION**

Monday, October 6, 2008 Deadline is extended because of weekend. NOTE: This report must be <u>received</u> by the appropriate filing authority no later than October 6, 2008.	30th day before the November 4, 2008, general election [FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the general election and who have not elected modified reporting)	July 1, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	September 25, 2008
Monday, October 27, 2008 NOTE: This report must be <u>received</u> by the appropriate filing authority no later than October 27, 2008.	8th day before the November 4, 2008, general election [FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the general election and who have not elected modified reporting)	September 26, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	October 25, 2008

Thursday, January 15, 2009	January semiannual [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$500 in contributions or expenditures for the reporting period)	July 1, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	December 31, 2008
Thursday, January 15, 2009	Annual report of unexpended contributions [FORM C/OH-UC] (former candidates and former officeholders who have filed a final report and who retained unexpended contributions)	January 1, 2008, <u>or</u> the day after the date the final report was filed.	December 31, 2008

## IMPORTANT INFORMATION FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS

**Filing Authorities**. Candidates for single-county district judge must file their campaign treasurer appointments and judicial declarations of intent with the Texas Ethics Commission. Candidates for and holders of single-county district judgeships must file campaign finance reports with *both* the Texas Ethics Commission *and* the county filing authority. The county filing authority is the county clerk or county elections administrator or, in some cases, the county tax assessor-collector.

**Judicial Declaration of Intent Required**. In addition to a candidate campaign treasurer appointment, a candidate subject to the Judicial Campaign Fairness Act must file a judicial declaration of intent regarding expenditure limits with the proper filing authority before he or she may accept a campaign contribution or make or authorize a campaign expenditure. NOTE: The Judicial Campaign Fairness Act applies to political contributions and expenditures in connection with the office of chief justice or justice, supreme court; presiding judge or judge, court of criminal appeals; chief justice or justice, court of appeals; district judge; judge, statutory court; or judge, statutory probate court.

**Limited Time Period for Accepting Contributions**. A candidate subject to the Judicial Campaign Fairness Act may accept political contributions (campaign contributions or officeholder contributions) only during a limited time period.

**Beginning Date**. Candidates seeking an office that will be filled at the November 4, 2008, general election may accept political contributions during a time period that begins on **June 6, 2007**. (A write-in candidate may begin accepting contributions only after filing a declaration of write-in candidacy with the secretary of state or county judge, as applicable.)

Ending Date. The time period ends on one of the following dates, as applicable:

July 2, 2008, for candidates who are not involved in a primary runoff election and who are unopposed in the general election, or for candidates who lost in the primary election.

August 6, 2008, for candidates who are involved in a primary runoff election and who are unopposed in the general election, or for candidates who lost in the primary runoff election.

March 4, 2009, for candidates opposed in the general election.

**Other Restrictions**. Candidates and officeholders subject to the Judicial Campaign Fairness Act are subject to various campaign finance restrictions that do not apply to nonjudicial candidates and officeholders. For more information, see the Ethics Commission's CAMPAIGN FINANCE GUIDE FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS, on the Ethics Commission's web site at *www.ethics.state.tx.us/guides/jcoh\_guide.pdf* on the Internet or request a copy by mail from the Texas Ethics Commission.