

## TEXAS ETHICS COMMISSION 2009 FILING SCHEDULE FOR GENERAL-PURPOSE POLITICAL COMMITTEES FILING MONTHLY (MPAC)

This is a filing schedule for general-purpose political committees that have elected to file campaign finance reports under the *monthly* filing schedule (referred to in this schedule as MPACs). *NOTE:* A general-purpose political committee that has elected to file reports under the regular filing schedule should use the 2009 REGULAR FILING SCHEDULE FOR GENERAL-PURPOSE POLITICAL COMMITTEES (GPAC) AND SPECIFIC-PURPOSE POLITICAL COMMITTEES (SPAC).

A general-purpose political committee may elect monthly filing when it first files an appointment of campaign treasurer with the Ethics Commission. A general-purpose political committee may change filing schedules by indicating the change on a Form AGTA filed between January 1 and January 15 of the applicable year.

## EXPLANATION OF THE FILING SCHEDULE CHART

<u>COLUMN I: REPORT DUE DATE</u> – This is the date by which the report must be filed. If the due date for a report falls on a Saturday, Sunday, or legal holiday, the report is due on the next regular business day. This schedule shows the extended deadline where applicable. A report transmitted over the Internet is considered timely filed if it is transmitted by the filing deadline. For most reporting deadlines, a report filed on paper or on disk is considered timely filed if it is deposited with the U.S. Post Office or a common or contract carrier properly addressed with postage and handling charges prepaid, or hand-delivered to 201 E. 14th St., Sam Houston Building, 10th Floor, Austin, Texas 78701, by the deadline. **Pre-Election Reports.** A report due 30 days before an election and a report due 8 days before an election must be *received* by the appropriate filing authority no later than the report due date to be considered filed on time. (For a committee that has selected monthly filing, a report covering the month preceding an election in which the committee is involved must be *received* by the appropriate filing authority no later than the report due date.)

<u>COLUMN II: TYPE OF REPORT</u> – This column gives the report type.

<u>COLUMN III:</u> BEGINNING DATE OF PERIOD COVERED - This column sets out the beginning date of the time period covered by the report. Use the latest one of the applicable dates. The "date of campaign treasurer appointment" is the beginning date only for the *first* report filed after the political committee filed a campaign treasurer appointment during the year. If the committee has been filing on the regular filing schedule and *changes* to monthly filing between January 1 and January 15, the beginning date for the committee's first monthly report (due February 5) will be January 1. *NOTE:* If you are ever confused about the beginning date for a required report, remember this rule for reporting: **There should never be gaps between reporting periods and, generally, there should not be overlaps.** 

<u>COLUMN IV: ENDING DATE OF PERIOD COVERED</u> - This column sets out the ending date of the time period covered by the report. If the committee files its first campaign treasurer appointment on or *before* the 25th day of the month, the ending date of the first report (due on the 5th day of the next month) will be the 25th day of the month in which the treasurer appointment was filed. If the committee files its first campaign treasurer appointment *after* the 25th day of the month, the ending date of the first report will be the 25th day of the *next* month, and the report will be due on the 5th day of the month after that. A report must include reportable activity occurring on the ending date.

Please consult the CAMPAIGN FINANCE GUIDE FOR POLITICAL COMMITTEES for further information.

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COLUMN I	COLUMN II	<u>COLUMN III</u>	COLUMN IV
DUE DATE	TYPE OF REPORT	BEGINNING DATE OF PERIOD COVERED	ENDING DATE OF PERIOD COVERED
Monday, January 5, 2009	January monthly report [FORM MPAC]	November 26, 2008, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	December 25, 2008
Thursday, February 5, 2009	February monthly report [FORM MPAC]	December 26, 2008,  or the date of campaign treasurer appointment, or the day after the date the last report ended.	January 25, 2009
Thursday, March 5, 2009	March monthly report [FORM MPAC]	January 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	February 25, 2009
Monday, April 6, 2009  Deadline extended because of weekend.	April monthly report [FORM MPAC]	February 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	March 25, 2009
Tuesday, May 5, 2009	May monthly report [FORM MPAC]	March 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	April 25, 2009
Friday, June 5, 2009	June monthly report [FORM MPAC]	April 26, 2009,  or the date of campaign treasurer appointment, or the day after the date the last report ended.	May 25, 2009
Monday, July 6, 2009  Deadline extended because of weekend.	July monthly report [FORM MPAC]	May 26, 2009,  or the date of campaign treasurer appointment, or the day after the date the last report ended.	June 25, 2009

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DUE DATE	TYPE OF REPORT	BEGINNING DATE OF PERIOD COVERED	ENDING DATE OF PERIOD COVERED
Wednesday, August 5, 2009	August monthly report [FORM MPAC]	June 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	July 25, 2009
Tuesday, September 8, 2009  Deadline extended because of weekend and holiday.	September monthly report [FORM MPAC]	July 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	August 25, 2009
Monday, October 5, 2009	October monthly report [FORM MPAC]	August 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	September 25, 2009
Thursday, November 5, 2009	November monthly report [FORM MPAC]	September 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	October 25, 2009
Monday, December 7, 2009  Deadline extended because of weekend.	December monthly report [FORM MPAC]	October 26, 2009,  or the date of campaign treasurer appointment, or the day after the date the last report ended.	November 25, 2009
Tuesday, January 5, 2010	January monthly report [FORM MPAC]	November 26, 2009, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.	December 25, 2009

NOTE: If a committee filing monthly is involved in any election during the year, a report covering the month preceding the election must be  $\underline{\text{received}}$  by the Ethics Commission no later than the report due date to be considered timely filed.

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