

## TEXAS ETHICS COMMISSION 2017 FILING SCHEDULE FOR GENERAL-PURPOSE POLITICAL COMMITTEES FILING MONTHLY (MPAC)

This is a filing schedule for general-purpose political committees that have elected to file campaign finance reports under the *monthly* filing schedule (referred to in this schedule as MPAC). *NOTE:* A general-purpose political committee that has elected to file reports under the regular filing schedule should use the 2017 REGULAR FILING SCHEDULE FOR GENERAL-PURPOSE POLITICAL COMMITTEES (GPAC), INCLUDING COUNTY EXECUTIVE COMMITTEES (CEC), AND SPECIFIC-PURPOSE POLITICAL COMMITTEES (SPAC).

A general-purpose political committee may elect monthly filing when it first files an appointment of campaign treasurer with the Ethics Commission. A general-purpose political committee may change filing schedules by indicating the change on a Form AGTA filed between January 1 and January 15 of the applicable year.

## EXPLANATION OF THE FILING SCHEDULE CHART

COLUMN I: REPORT DUE DATE – This is the date by which the report must be filed. If the due date for a report falls on a Saturday, Sunday, or legal holiday, the report is due on the next regular business day. This schedule shows the extended deadline, where applicable. A report transmitted over the Internet is considered timely filed if it is transmitted by midnight, Central Time Zone, on the night of the filing deadline. For most filing deadlines, a report filed on paper is considered timely filed if it is deposited with the U.S. Post Office or placed in the hands of a common or contract carrier properly addressed with postage and handling charges prepaid, or hand-delivered to 201 E. 14th St., Sam Houston Building, 10th Floor, Austin, Texas, 78701, in the correct format by the filing deadline. NOTE: For a committee that has selected monthly filing, if the committee has activity in connection with an election, the report covering the month preceding the election in which the committee is involved must be received by the appropriate filing authority no later than the report due date. Daily pre-election reports of contributions accepted and direct campaign expenditures made during the period nine days before an election and ending at noon on the day before the election may also be required. Please consult the Campaign Finance Guide for further information.

<u>COLUMN II: TYPE OF REPORT</u> – This column gives the report type.

<u>COLUMN III: BEGINNING DATE OF PERIOD COVERED</u> - This column sets out the beginning date of the time period covered by the report. Use the latest one of the applicable dates. The "date of campaign treasurer appointment" is the beginning date only for the *first* report filed after the political committee filed a campaign treasurer appointment during the year. If the committee has been filing on the regular filing schedule and *changes* to monthly filing between January 1 and January 15, the beginning date for the committee's first monthly report (due February 5) will be January 1. *NOTE:* If you are ever confused about the beginning date for a required report, remember this rule for reporting: **There should never be gaps between reporting periods and, generally, there should not be overlaps.** 

<u>COLUMN IV: ENDING DATE OF PERIOD COVERED</u> - This column sets out the ending date of the time period covered by the report. If the committee files its first campaign treasurer appointment on or *before* the 25th day of the month, the ending date of the first report (due on the 5th day of the next month) will be the 25th day of the month in which the treasurer appointment was filed. If the committee files its first campaign treasurer appointment *after* the 25th day of the month, the ending date of the first report will be the 25th day of the *next* month, and the report will be due on the 5th day of the month after that. A report must include reportable activity occurring on the ending date.

Please consult the CAMPAIGN FINANCE GUIDE FOR POLITICAL COMMITTEES for further information.

COLUMN I	<u>COLUMN II</u>	<u>COLUMN III</u>	COLUMN IV
DUE DATE	TYPE OF REPORT	BEGINNING DATE OF PERIOD COVERED	ENDING DATE OF PERIOD COVERED
Thursday, January 5, 2017	January monthly report	November 26, 2016, <u>or</u>	December 25, 2016
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Monday, February 6, 2017  Deadline is extended because of weekend.	February monthly report	December 26, 2016, <u>or</u>	January 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Monday, March 6, 2017  Deadline is extended because of weekend.	March monthly report	January 26, 2017, <u>or</u>	February 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Wednesday, April 5, 2017	April monthly report	February 26, 2017, <u>or</u>	March 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Friday, May 5, 2017	May monthly report	March 26, 2017, <u>or</u>	April 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Monday, June 5, 2017	June monthly report	April 26, 2017, <u>or</u>	May 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Wednesday, July 5, 2017	July monthly report	May 26, 2017, <u>or</u>	June 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	

NOTE: If a committee filing monthly is involved in any election during the year, a report covering the month preceding the election must be <u>received</u> by the Ethics Commission no later than the report due date to be considered timely filed.

<u>COLUMN I</u>	<u>COLUMN II</u>	COLUMN III	COLUMN IV
DUE DATE	TYPE OF REPORT	BEGINNING DATE OF PERIOD COVERED	ENDING DATE OF PERIOD COVERED
Monday, August 7, 2017  Deadline is extended because of weekend.	August monthly report	June 26, 2017, <u>or</u>	July 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Tuesday, September 5, 2017	September monthly report	July 26, 2017, <u>or</u>	August 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Thursday, October 5, 2017	October monthly report	August 26, 2017, <u>or</u>	September 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Monday, November 6, 2017  Deadline is extended because of weekend.	November monthly report	September 26, 2017, <u>or</u>	October 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Tuesday, December 5, 2017	December monthly report	October 26, 2017, <u>or</u>	November 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	
Friday, January 5, 2018	January monthly report	November 26, 2017, <u>or</u>	December 25, 2017
	[FORM MPAC]	the date of campaign treasurer appointment, <u>or</u>	
		the day after the date the last report ended.	

NOTE: If a committee filing monthly is involved in any election during the year, a report covering the month preceding the election must be <u>received</u> by the Ethics Commission no later than the report due date to be considered timely filed.