FORM SECURITY FOR: PERSONAL FINANCIAL STATEMENT

(Texas Ethics Commission Filers Only)

FORM SECURITY-PFS

Please print or type everything other than your signature. See the next page for additional information.

1	FILER ID # (Ethics Commission Filers)	
2	NAME OF FILER SUBMITTING PRIMARY EMAIL ADDRESS	MS / MRS / MR FIRST MI NICKNAME LAST SUFFIX
3	AGENCY NAME (if filer is an agency head or board member)	
4	REASON FOR FILING THIS FORM (check at least one)	☐ I want to provide my primary email address for the Texas Ethics Commission to send email password links and other notices. ☐ I want the Texas Ethics Commission to set/reset my password. ☐ I want the Texas Ethics Commission to clear my Security Questions and Answers.
4A	PRIMARY EMAIL ADDRESS	
5	FILER CONTACT TELEPHONE (to be used if email address is invalid)	AREA CODE PHONE NUMBER EXTENSION ( )
6	FILER SIGNATURE	I swear, or affirm, under penalty of perjury, that I am the person required by law under the Texas Ethics Commission jurisdiction to file Personal Financial Statement reports with the Texas Ethics Commission. This document is my official submission of a primary email address for the purpose of receiving a password link to be used to file electronic reports with the Texas Ethics Commission. _____ Signature

SECURITY-PFS: FOR TEXAS ETHICS COMMISSION FILERS

When you first login to the new filing application, you will be directed to change your password and to answer three security questions.

A password is required for you to file reports electronically with the Texas Ethics Commission. The Texas Ethics Commission's electronic filing application uses your unique Filer ID and applicable filer type and password to digitally encrypt your electronic reports. All password links will be emailed to the filer's primary email address on file with the Texas Ethics Commission. If you forget your password, you can reset it by correctly answering the three security questions.

When to use this form: If you are required to file reports with the Texas Ethics Commission, you may use this form for any of the following purposes:

1. You are a new Texas Ethics Commission filer who has not been assigned a Filer ID by the Texas Ethics Commission.

2. You have not yet provided to the Texas Ethics Commission a valid primary email address.

3. You want the Texas Ethics Commission to reset your password.

4. You want to clear your Security Questions and Answers.

5. You are locked out of your account due to an email issue.

Complete this form and return it by (1) email to formsecurity@ethics.state.tx.us, (2) mail to the Texas Ethics Commission, P.O. Box 12070, Austin, TX 78711-2070, or (3) hand-delivery to 201 E. 14th St., Sam Houston Building, 10th Floor, Austin, Texas 78701.

INSTRUCTIONS FOR COMPLETING THIS FORM
The following numbers correspond to the numbered boxes on the other side.

All fields are required unless otherwise noted.

1. **Filer ID.** Enter the Filer ID number assigned to you by the Texas Ethics Commission. If you have not yet been assigned a Filer ID, leave this blank.

2. **NAME OF FILER SUBMITTING PRIMARY EMAIL ADDRESS.** The person submitting the primary email address must be the individual required to file personal financial statements.

3. **AGENCY NAME.** If the person is required to file because of service as an agency head or board member, enter the agency name.

4. **REASON FOR FILING THIS FORM.** Check the appropriate boxes to indicate the reason you are filing this form (you may check more than one). If you want to provide a primary email address, enter it in box 4A.

5. **FILER CONTACT TELEPHONE.** Enter the telephone number of the filer submitting the primary email address. The Texas Ethics Commission will use this telephone number to contact the filer in the event there is a transmission error with the email address provided.

6. **FILER SIGNATURE.** Sign after reading the statement.